

Please upload following documents.

1. Certified copy of the Permanent and Pensionable Appointment Letter
2. Certified copy of the NIC
3. Duly perfected Application

Certified copies of the following documents should be uploaded due to appointment has given after completing age 45 years.

1. Appointment letter which has issued prior for the permanent and pensionable appointment
2. Supporting documents to proof that the applicant has not reach to age 45 years at the time of application
3. If this appointment has given based on the basis of ex-service military personal, Certification of the Military Service Period.
4. Document confirming serial number in the list given by Cabinet Approval APA/16/0243/711/001 mentioned in letter PEN/POL/03 dated 14.12.2020 addressed by Director General of Pensions to Director General of Samurdhi

If the applicant has join to the public service prior to 01/08/1983, the following documents should be uploaded. (As special approval is required for registration of this application, collection of arrears of w&op will be notified later.)

1. Certified copy of consent schedule given before 31.12.2014 as per the provisions of Widowers and Orphans Act No. 24 of 1983.
2. Certified copies of documents confirming the mode of collection of contributions before 31.12.2014.
3. A certificate from the Head of the Institution that there has been no previous objection to the contribution according to the personal file